CHURCH BUILDINGS COMMITTEE

Application for a grant/loan for church repair and renovation works

PARISH OF		**CHURCH OF**	
In the event of a query, please contact:	***Name***:		
Address:			
Tel:		***Position***:	

When applying for financial assistance, the following information is required:

1.	Brief details of the work to be carried out:	
2.	Total cost of the works (inclusive of VAT and fees if appropriate) *Please enclose a copy of the written estimate(s) the PCC has agreed to accept.*	**£**
3.	In order to be eligible for financial assistance, church buildings must be insured for at least 75% of their reinstatement value. *Please give details of the insurance and the percentage level of cover.*	
	Sum insured: **£**	Percentage cover: **%**
	Name of insurance company:	
4.	What fund-raising programme has been carried out within the parish?	
5.	What monies have been obtained form sources outside the parish such as the Sir John Priestman Charity Trust or the Sir William Leech Trust etc?	**£**
6.	What is the total amount raised towards the project *(including efforts at 4. and 5. above)?*	**£**
7.	Is the parish requesting: a grant ❑ a loan ❑ or, a grant and loan ❑ (*please tick as appropriate*). *(The Committee usually makes grants of approximately 5% of the cost of the envisaged work. Loans are made available depending upon the parish's ability to repay and are at a preferential rate of interest. Any assistance is subject to the availability of funds. Before agreed grants or loans are released, the parish will be asked to send copy of the faculty or other authorization for the work and a copy of the relevant invoice, but initial enquiry should not be delayed.)*	

Signed: _____ Date: _____

This form is to be completed in full and returned to the Secretary, Church Buildings Committee, Diocesan Office, Auckland Castle, BISHOP AUCKLAND, DL14 7QJ
*E-mail: **Churches@durham.anglican.org**.*

The Committee normally meets every March, June and October.
Applications should reach the Secretary no later than 28 February, 31 May or 30 September.